

**Available vacancy:** Head of Family

**Term:** Permanent

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**We are:**

A leading law firm in Bromley, on the South London/Kent border. Established in 1889, we've come a long way and today we are a modern, progressive firm in a state of continual growth.

With teams specialising in the major areas of law, we have a loyal client base which is ever growing.

We understand the importance of our people; the practice has been accredited by Investors in People since 2005, which is recognised across the world as a mark of excellence in 'putting people first'. The practice also ranks as a Legal 500 firm, is listed in the reputable Chambers Guides, is Lexcel accredited and a member of the Law Society's Conveyancing Quality Scheme and Wills & Inheritance Quality Scheme. To top all of that, we have also received accreditation for our staff engagement levels with a place in the Best Companies 'Ones to Watch' list.

**You are:**

Ambitious and want the opportunity to manage a department and create and deliver on your own strategic plans for growth; you have ideas on how you can build on recent successes and further increase work into the department and you would like to have free-reign to do so.

You take great pride in motivating and developing your team to enable them to deliver at their best. You also like to share ideas and you are not afraid to ask your team members for their input.

At J&P we pride ourselves on being expert, professional and friendly and we have high expectations that you pride yourself on the same.

**You have:**

- An absolute minimum of 5 years PQE in Family private practice (advice and litigation) and be currently working at Associate level or above.
- Management experience with an inclusive and encouraging management style.
- Membership of Resolution (ideally).
- Confident communication and good relationship building skills.
- Tenacious and determined nature.
- Experience of using case management systems with knowledge of Excel and Word, with an affinity for learning new packages.
- Ability to prioritise caseload and distribute work effectively.

**You will:**

Work alongside an excellent Associate Solicitor, Trainee Solicitor and Legal Secretary and will be enthusiastic about the expectation on you to grow the department, adding to current growth plans.

Additionally you will support your team with your encouraging nature and expert knowledge to ensure billing and time recording targets are met or exceeded.

You will work independently on your own busy caseload, mainly on matters of divorce, financial remedies, deeds of separation and private Children Act matter, but sometimes you will work together with the Associate Solicitor on cases so you must be able to shine independently and when working as a team.

This is a great opportunity to fully manage and grow a department, making your mark on the firm and developing your career.

*Judge & Priestley is committed to equality of opportunity and welcomes applications from all sections of the community.*

*If your application is unsuccessful we may keep your personal data on file for up to 12 months. Our Job Applicant Privacy Notice can be found on our website.*

*We will offer an automatic interview to candidates who meet the minimum requirements for the role and have a disability under the Equality Act 2010. Please call our HR department on 0208 290 0333 if you believe that this applies to you.*

*Please note that upon acceptance of an offer of employment all successful applicants are required to undergo a Basic Disclosure amongst other pre-employment checks.*